

2014

User Manual for Special Recruitment Drive - 2014

Employment and Technical Education &
Training Department, Government of Odisha

This user manual will guide you how to register and update your profile for
Special Recruitment Drive -2014, ETE&T, Odisha
(<http://cpcdtet.nic.in/nijukti.aspx>)



Go to Special Recruitment Drive-2014 Website:

Open your web browser and type <http://cpdtdet.nic.in/nijukti.aspx> it will take you to the home page of Special Recruitment Drive - 2014, ETE&T, Odisha Website.

SPECIAL RECRUITMENT DRIVE - 2014
Employment and Technical Education & Training Department
Government of Odisha

Payment Policy Contact Us FAQ Registration Login

hiring skills profile
interview job experience
Recruitment
application career
candidate position
staff search assessment

Shri Sanjay Kumar Das Burma
Honble Minister FS&CW,
Employment And Technical
Education & Training,
Odisha

Dr. Chandra Sekhar Kumar, IAS
Commissioner-cum-Secretary
Employment And Technical
Education & Training,
Odisha

Prof. Jitendriya Kumar Satapathy
Vice Chancellor
Biju Patnaik University
of Technology,
Odisha

Mr. Pramod Kumar Panda, OAS (SAG)
Director
Directorate of Technical
Education And Training,
Odisha

Latest News Registration has started on 28/08/2014 11:15 AM !

Courses	Registered	Updated Profile	Fee Paid
B.Tech	373	137	55
M.Tech	18	3	0
MCA	27	12	1

Help Desk
Mail us on
dirplacement.bput@nic.in

Important Links
Candidate Registration
Industry Registration
Login

New Registration:

Go to <http://cpdtdet.nic.in/nijukti.aspx> it will take you to the home page of Special Recruitment Drive - 2014 now in the main menu go to Registration. It will take you to the new registration page.



CANDIDATE REGISTRATION FOR SPECIAL RECRUITMENT DRIVE - 2014

University Registration No
Highest Qualification
Name of The Institute
Full Name of The Candidate
E-mail Address
Mobile Number (Enter 10 digits Mobile No, do not add 0 or country code)

Submit

Enter

1. **University Registration No**, Enter your correct University Registration Number.
2. **Highest Qualification**, Select Your Highest Qualification.
3. **Institute**, Select Your Institute Name from dropdown list. (If you are not form BPUT institutes then chose "Other" from institute dropdown list)
4. **Full Name of the Candidate**, do not use any special character or number in this field and enter your name as mentioned in HSC or equivalent Examination Certificate.
5. **E-mail Address**, Enter your correct EMAIL ID which will be used for sending confirmation Email and further communication with you.
6. **Mobile Number**, Enter your 10 digit MOBILE NUMBER ,do not add 0 or country code this mobile number will be used to send SMSs from CPC.

Then click on Submit Button.

A confirmation Email will be sent to your email-id and you will redirect to Registration Success page.



You Are Here » Home » [Registration Successes](#)

Check your email

Just one more step!

- * We have sent an email to your address san****@****.com.
- * In the email message from us, click the **Activation** link to confirm your registration.

Didn't receive the email from us?

- * Check that your email san****@****.com address is spelled correctly.
- * Check your bulk or junk email folder.
- * Still can't find it? [We can resend the email.](#)

Registered but did not receive Confirmation Mail:

If you have registered but did not receive any confirmation mail in your mail id, then use the Resend Confirmation Link on home page of Special Recruitment Drive -2014.



You Are Here » Home » [Resend Confirmation Link](#)

If you Have Register for SPECIAL RECRUITMENT DRIVE - 2014, Central Placemant Cell and didn't recieve your Confirmation Mail, Then Kindly enter your Email Id and Mobile Number to Resend Confirmation Mail.	
Registered E-mail Address	<input type="text" value="san****@*mail.com"/>
Registered Mobile Number	<input type="text" value="94378*****"/> (Enter 10 digits Mobile No, do not add 0 or country code)
<input type="button" value="Resend Link"/>	

Enter

1. Registered E-mail Address
2. Registered Mobile Number

What you have provided at the time of registration and click on RESEND LINK button to receive your confirmation mail again.

Confirm Registration:

After receiving the confirmation mail in your EMAIL ID, Click on the Confirmation link sent to you via email and this will redirect you to the Confirm Registration page. Now you can set PASSWORD for your account with any of your choice password which must satisfy our Password Policy.

Our password policy

- #1. must contain at least one uppercase character (A - Z)
- #2. must contain at least one lower case character (a - z)
- #3. must contain at least one numeric digit (0 - 9)
- #4. must contain at least one special character (e.g. @\$%^&+=)
- #5. Must not contain blank space(s)
- #6. Password length must be at least 8 characters and maximum of 20

Enter

1. Password, which you will use for login to your CPC Account.
2. Confirm Password, password and confirm password must match.

After entering your password and confirm password in the confirmation page click on CONFIRM button which will display a message “Password set successfully” and you will be redirected to home page of Special Recruitment Drive - 2014.

SPECIAL RECRUITMENT DRIVE - 2014
Employment and Technical Education & Training Department
Government of Odisha

Mail: dirplacement.bput@nic.in

HOME WELCOME TO CPC THURSDAY, AUGUST 28, 2014, 4:46 PM

CONFIRM REGISTRATION

Name	SANTUN PANIGRAHI	<u>Password Policy</u> # 1. must contains at least one uppercase character (A - Z) # 2. must contains at least one lower case character (a - z) # 3. must contains at least one numeric digit (0 - 9) # 4. must contains at least one special character (e.g. @\$%^&+=) # 5. Must not contain blank space(s) # 6. Password length at least 8 characters and maximum of 20
Password	<input type="password"/>	
Confirm Password	<input type="password"/>	

Confirm

Copyright © 2014 - All Rights Reserved Website Designed and Developed by NIC,Bhubaneswar

Log In:

After confirming your Registration, Now you can use the LOG IN link in home page to log in into your account.

Enter

1. **User ID / Email ID**, the email id which you provide at the time of registration.
2. **Password**, you set at the time of confirm registration.
3. **Verification Code**, Characters displayed in the image.

Click on SUBMIT button to login to your account or RESET to reset all the fields.

SPECIAL RECRUITMENT DRIVE - 2014
Employment and Technical Education & Training Department
Government of Odisha

Mail: dirplacement.bput@nic.in

HOME WELCOME TO CPC THURSDAY, AUGUST 28, 2014, 4:50 PM

You Are Here » Home » [Log In](#)

User ID / Email ID

Password

Verification Code

VFWRCA

Enter code as shown above

[Forgot Password](#)

Copyright © 2014 - All Rights Reserved Website Designed and Developed by NIC,Bhubaneswar

Forgot Password:

In Case if you forgot your password and unable to access your account, you can use the FORGOT PASSWORD link present at the bottom of the LOGIN page to reset your password again.

Enter

1. **Registered E-mail Address**
2. **Registered Mobile Number**

A Reset Password link is send to your Email Id which will allow you to reset your password.

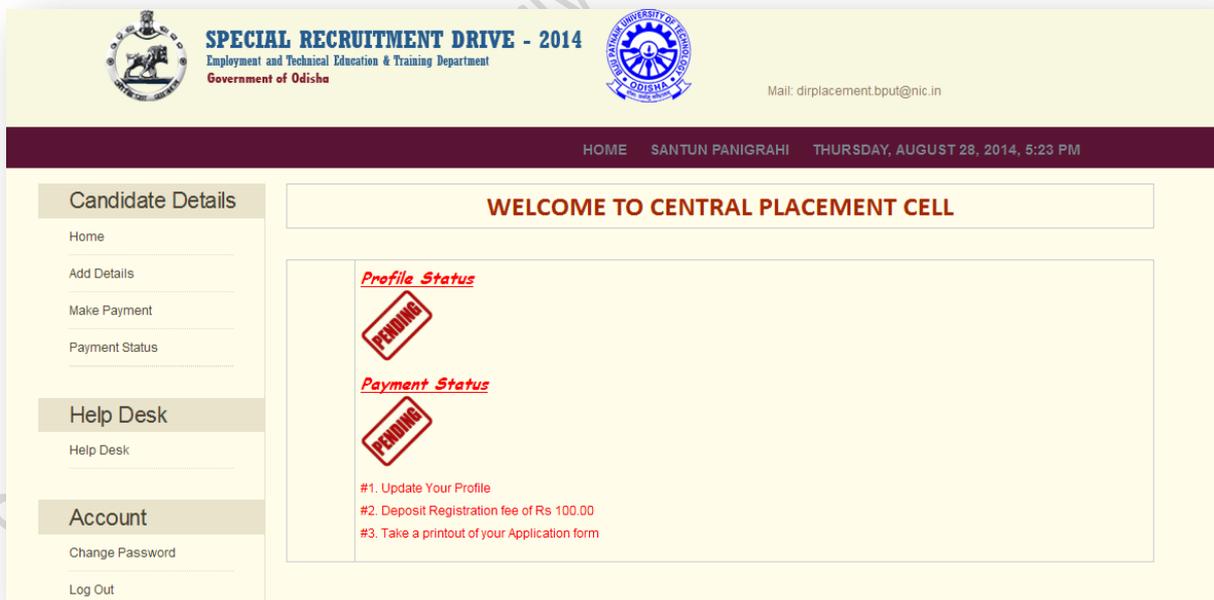
The link sent you via Email are only valid for one day so use the link in the same day to reset your password or else the link will be expired automatically.



The screenshot shows the top header of the website with the Government of Odisha logo, the text "SPECIAL RECRUITMENT DRIVE - 2014", and the Biju Patnaik University of Odisha logo. Below the header is a navigation bar with "HOME", "WELCOME TO CPC", and the date "THURSDAY, AUGUST 28, 2014, 4:51 PM". The main content area has a breadcrumb trail "You Are Here » Home » [Forgot Password](#)". Below this is a form with two input fields: "Registered E-mail Address" and "Registered Mobile Number". A red "Submit" button is positioned below the fields. A red note next to the mobile number field says "(Enter 10 digits Mobile No, do not add 0 or country code)". The footer contains "Copyright © 2014 - All Rights Reserved" and "Website Designed and Developed by NIC,Bhubaneswar".

Add Details:

After successfully logging into your account you can add your details in your Profile by clicking the ADD Details link from left side menu or from the STATUS PAGE.



The screenshot shows the user profile page. The header is identical to the previous screenshot. The navigation bar now includes the user's name "SANTUN PANIGRAHI" and the date "THURSDAY, AUGUST 28, 2014, 5:23 PM". On the left is a sidebar menu with sections: "Candidate Details" (containing Home, Add Details, Make Payment, Payment Status), "Help Desk" (containing Help Desk), and "Account" (containing Change Password, Log Out). The main content area has a heading "WELCOME TO CENTRAL PLACEMENT CELL". Below this, there are two status sections: "Profile Status" and "Payment Status", both with a red "PENDING" stamp. Below these are three numbered instructions: "#1. Update Your Profile", "#2. Deposit Registration fee of Rs 100.00", and "#3. Take a printout of your Application form".

There are five different section PERSONAL DETAILS, ACADEMIC DETAILS, WORK EXPERIENCE, CONTACT DETAILS and DECLARATION.

Save button in each section will only store your details temporarily for next time use, you have fill all the section and click on the SUBMIT button to complete your profile for Special Recruitment Drive – 2014.

Please Be Sure that you provide all correct details. The details are un-editable after final submit. If it is found that you have given any wrong information you will be blocked and will not be considered for any further Placement Assistance from Special Recruitment Drive - 2014.

PERSONAL DETAILS

1. **Full Name of the Student**
2. **Father's Name**
3. **Date of Birth**, as mention in HSC or equivalent Examination Certificate.
4. **Gender**, select from the radio button.
5. **Marital Status**, select from radio button.
6. **Category**, select from the radio button. If you chose **Minority** then chose and fill further sub Category.
7. **Physically Handicapped**, check if yes.

The screenshot shows the 'ADD CANDIDATE DETAILS FOR CPC' form on the Special Recruitment Drive - 2014 website. The form is titled 'Personal Details' and contains the following fields:

- 1. Full Name of the Student: SANTUN PANIGRAHI
- 2. Father's Name: PADMA CHARANA PANIGRAHI
- 3. Date of Birth (as mentioned in HSC or equivalent Examination Certificate): 02 Jul 1991
- 4. Gender: Male Female
- 5. Marital Status: Single Married
- 6. Category: General SC ST Minority
- 7. Physically Challenged: Tick if PH

A 'Save' button is located at the bottom of the form.

ACADEMIC DETAILS

1. **University registration Number**
2. **Highest Qualification**, select from the dropdown list.
3. **Student Status**, select Pass out.
4. **Specialization**, select from the drop down list.

5. **Institute from which Passed**, select from the drop down list. (if not found chose other & type your institute name)
6. **Year of Passing**, select from the drop down list.
7. **Academic Details**, select **Qualification** from drop down list, Enter your **Board / Council / University** name, **Institute Name**, **Year** of passing from drop down list, Enter your **Total mark** and **Secured mark** then click on the save button to add an academic details.
8. **Extracurricular Activity**, optional filed fill if you have any.

- If you want to remove any Academic details then click on the delete (CROSS) image to remove this from your Academic details.
- You must add all your **Academic Details** including your Highest Qualification starting from 10th onwards.


SPECIAL RECRUITMENT DRIVE - 2014
 Employment and Technical Education & Training Department
 Government of Odisha
 
Mail: dirplacement.bput@nic.in

HOME SANTUN PANIGRAHI SATURDAY, AUGUST 30, 2014, 9:50 AM

Candidate Details

Home

Add Details

Make Payment

Payment Status

Help Desk

Help Desk

Account

Change Password

Log Out

ADD CANDIDATE DETAILS FOR CPC

Personal Details

Academic Details

1. University Registration No

2. Highest Qualification

3. Student Status Pass Out

4. Specialization

5. Institute from which Passed

6. Year of Passing

7. Academic Details starting from 10 th. Class onwards to Highest Qualification

Qualification	Board / Council / University	Institution	Year of Passing	Total Marks	Secured Mark	
-Select-	<input type="text"/>	<input type="text"/>	Year	<input type="text"/>	<input type="text"/>	<input type="button" value="Add"/>

After Entering Academic Details, Please Click on Add Button To Add the Details

Candidates having marks in CGPA format, Take out your University Approved Conversion Chart for conversion of your grades to percentages and fill out of 100

10th	Board of Secondary Education, Odisha	Devagiri High School	2006	750	660	✗
12th	Council of Higher Secondary Education, Orissa	Jyoti Vihar Junior College	2008	700	600	✗
B.Tech	Biju Patnaik University of technology	Koustuv Institute of Technology	2012	100	71.2	✗

8. Extracurricular Activities

Option field

WORK EXPERIENCE

1. **Do You Have Work Experience**, select from the radio button. If yes then Enter **Employer Name, Designation, Annual Salary** select **Start Date, End Date** from the calendar by clicking on the Text box. Check the **Current Job** Check Box if the job is your Current job. (In this case the End Date field is Disable you are not required to fill this field) then click save button to add the Work Experience.

You can add as many Work Experience you have.

SPECIAL RECRUITMENT DRIVE - 2014
Employment and Technical Education & Training Department
Government of Odisha

HOME SANTUN PANIGRAHI SATURDAY, AUGUST 30, 2014, 9:50 AM

ADD CANDIDATE DETAILS FOR CPC

Personal Details

Academic Details

Work Experience

1. Do you Have Work Experience Yes No

Employer Name	Designation	Annual Salary	Current Job	Start Date	End Date	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Tick if Yes	<input type="text"/>	<input type="text"/>	<input type="button" value="Add"/>
Nation Informatics Center	Assistant Programmer	3,000.00	01/08/2012	Current Job		<input checked="" type="checkbox"/>

After Entering Work Experience Details, Please Click on Add Button To Add the Details

CONTACT DETAILS

1. **Email Id**, your Email Id will display here.
2. **Mobile No**, your Mobile no will display here if you want to change then you can change here.
3. **Current Address**, enter your current postal address.
4. **District**, select your District from dropdown list.(outside Odisha candidate can chose "Other" in the drop down list.
5. **Pin Code**, enter your 6 digit pin code. (optional field)
6. **Permanent Address**, enter your permanent address (check the check box if permanent address and current address is same, your details of current address will be copied to permanent address, if you want to change then uncheck the check box).



Candidate Details

- Home
- Add Details
- Make Payment
- Payment Status

Help Desk

- Help Desk

Account

- Change Password
- Log Out

ADD CANDIDATE DETAILS FOR CPC

Personal Details

Academic Details

Work Experience

Contact Details

1.	Email Id	sant@bput.ori.ernet.in
2.	Mobile No	94378*****
3.	Current Address	N3 / ** Nayapalli Bhubaneswar
	District	Khordha
	Pin Code	751015
4.	Permanent Address	<input checked="" type="checkbox"/> Un Check to Change the Address N3 / ** Nayapalli Bhubaneswar
	District	Khordha
	Pin Code	751015

Save

DECLARATION

- Declaration**, you must check the **I Accept** check box to submit your profile to CPC.



Candidate Details

- Home
- Add Details
- Make Payment
- Payment Status

Help Desk

- Help Desk

Account

- Change Password
- Log Out

ADD CANDIDATE DETAILS FOR CPC

Personal Details

Academic Details

Work Experience

Contact Details

Declaration

1.	Declaration	I hereby declare that the information provided by me is true and subject to verification by university / companies / institute. I understand that any incorrect, false information given by me in this application form will render me unconditionally liable for termination of any Placement Assistance from Central Placement Cell. The information submitted by me if found false at any time, I may be terminated by the company. At which I have placed through CPC. <input checked="" type="checkbox"/> I Accept
----	-------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Submit

Make Payment:

If you have added your details already then you are allowed to make payment.

To make payment you can use the link present in the left side menu.

SPECIAL RECRUITMENT DRIVE - 2014
Employment and Technical Education & Training Department
Government of Odisha

Mail: dirplacement.bput@nic.in

HOME SANTUN PANIGRAHI THURSDAY, AUGUST 28, 2014, 5:59 PM

WELCOME TO CENTRAL PLACEMENT CELL

Profile Status

Payment Status

#1. Update Your Profile
#2. Deposit Registration fee of Rs 100.00
#3. Take a printout of your Application form

SPECIAL RECRUITMENT DRIVE - 2014
Employment and Technical Education & Training Department
Government of Odisha

Mail: dirplacement.bput@nic.in

HOME SANTUN PANIGRAHI THURSDAY, AUGUST 28, 2014, 6:01 PM

MAKE PAYMENT FOR CPC

Candidate Name : SANTUN PANIGRAHI
Application No : 081000000001
Amount : 100.00

Payment Policy

#1. Your Name, Application No & Amount is correct.
#2. SPECIAL RECRUITMENT DRIVE - 2014 Registration Amount is Rs 100.00 for B.Pharm,B.Tech,MCA,MBA,M.Pharma,M.Tech Pass Out Candidates
#3. Before you proceed for payment make sure all your Profile Details are correct.
#4. Do not Press back or reload button during the Payment Process.

Make Payment **Cancel**

Copyright © 2014 - All Rights Reserved Website Designed and Developed by NIC,Bhubaneswar

Clicking on make payment will redirect you to payment gateway page, please provide the required details and make the payment

After successful payment you will again redirect to our website.

SPECIAL RECRUITMENT DRIVE - 2014
Employment and Technical Education & Training Department
Government of Odisha

Mail: dirplacement.bput@nic.in

HOME SANTUN PANIGRAHI THURSDAY, AUGUST 28, 2014, 6:07 PM

WELCOME TO CENTRAL PLACEMENT CELL

Profile Status

Payment Status

#1. Update Your Profile
#2. Deposit Registration fee of Rs 100.00
#3. Take a printout of your Application form

View Payment Status:

You can check your payment status here.

If amount from your bank account is deducted and status is pending then please wait for some time either your amount will be refunded or your status will update.

SPECIAL RECRUITMENT DRIVE - 2014
Employment and Technical Education & Training Department
Government of Odisha

Mail: dirplacement.bput@nic.in

HOME SANTUN PANIGRAHI THURSDAY, AUGUST 28, 2014, 6:16 PM

VIEW PAYMENT STATUS

Payment Recived Successfully

Transcation Id	Bank Id	Bank Referance No	Amount	Date And Time	Status	Description
MOBC3465008647	OBC	10149566	100.0000	28/08/2014 11:01:46 AM	Success	SUCCESS

If amount from your bank account is deducted and you payment status is "We have not Recieved your Payment Yet" then contact to dirplacement.bput@nic.in immediately !

View & Print Details:

If you have added your details then VIEW Details link will be available in your left side menu after successful login, you can use the link any time to view your profile details.



SPECIAL RECRUITMENT DRIVE - 2014
CANDIDATE DETAILS

Application No	08100000001
Candidate Name	SANTUN PANIGRAHI
Father Name	MR PANIGRAHI
Date Of Birth	07/May/1998
Gender	Male
Marital Status	Single
Category	Minority
Minority	Dont know
Physical Disability	No
University Registration Number	0801313155
Highest Qualification	B.Tech
Candidate Status	Pass Out
Specialization	Computer Science and Engineering
Name Of Institution	Koustuv Institute of Technology, Bhubaneswar
Year Of Passing	2012
Extracurricular Activities	
Email Address	santun.panigrahi@nitbbs.ac.in
Mobile Number	94378XXXXXX
Current Address	XXXXXX
District	XXXXXX
Pin Code	XXXXXX
Permanent Address	XXXXXX
District	XXXXXX
Pin Code	XXXXXX
Deposited Registration Fee	Yes
Application Submission Date	27/Aug/2014

Transection Id	Bank Id	Bank Reference No	Amount	Date And Time	Status	Description
MOBC3465008647	OBC	10149566	100.0000	28/08/2014 11:01:46 AM	Success	SUCCESS

Qualification	Board / Council / University	Institute	Year of Passing	Total Marks	Secured Marks
B.Tech					
Diploma					

Employer	Designation	Start Date	End Date	Annual Salary
nic	assp prog	27/Jul/2014	Current Job	345,678.00

I hereby declare that the information provided by me is true and subject to verification by university / companies / institute.
I understand that any incorrect, false information given by me in this application form will render me unconditionally liable for termination of any Placement Assistance from Central Placement Cell.
The information submitted by me if found false at any time, i may be terminated by the company. At which i have placed through CPC.

(Signature of the Candidate)



COPYRIGHT © 2014 - ALL RIGHTS RESERVED. WEBSITE DESIGNED AND DEVELOPED BY NIC,BHUBANESWAR.

Help Desk:

If you have any query you want to ask to Special Recruitment Drive -2014, then use the Help Desk link in the left side menu.

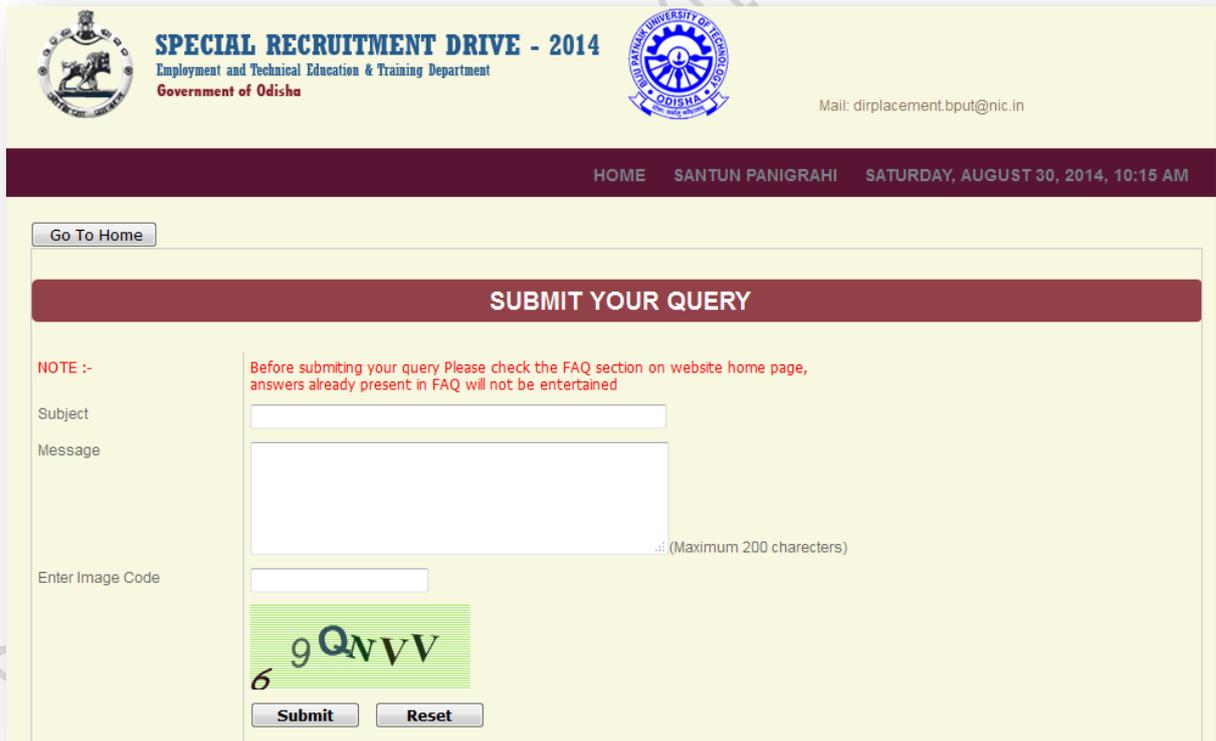
You are advised to check the frequently asked Questions before asking any queries to us, which is present in HOME page of Special Recruitment Drive -2014.

Enter

1. **Subject**, subject of the query.
2. **Message**, your query message.
3. **Enter Image Code**, Characters displayed in the image.

Click on SUBMIT button to submit your query to CPC or RESET to reset all the fields.

You can check the Help Desk link Again to view reply of your query or CPC can send it to you via your registered Email id or to your registered mobile number.



The screenshot displays the 'SUBMIT YOUR QUERY' form on the Special Recruitment Drive - 2014 website. The page header includes the Government of Odisha logo, the text 'SPECIAL RECRUITMENT DRIVE - 2014', 'Employment and Technical Education & Training Department', and 'Government of Odisha'. A navigation bar shows 'HOME', 'SANTUN PANIGRAHI', and the date 'SATURDAY, AUGUST 30, 2014, 10:15 AM'. The form itself has a 'Go To Home' button and a 'SUBMIT YOUR QUERY' title. A red note states: 'NOTE :- Before submitting your query Please check the FAQ section on website home page, answers already present in FAQ will not be entertained'. The form contains three input fields: 'Subject', 'Message' (with a '(Maximum 200 charecters)' label), and 'Enter Image Code'. Below the 'Enter Image Code' field is a CAPTCHA image showing the characters '6 9 Q V V'. At the bottom of the form are 'Submit' and 'Reset' buttons.

Change Password:

If you want to change your password you can use the Change Password link Under Account Section in the left side menu.

Enter

1. **Existing Password**, your current password
2. **New Password**, new password which satisfy our password policy display in the page.
3. **Confirm New Password**, new password and Confirm password must match.

The screenshot shows the 'CHANGE PASSWORD' form on the website. The header includes the Government of Odisha logo, the text 'SPECIAL RECRUITMENT DRIVE - 2014', and the Employment and Technical Education & Training Department. The user's name 'SANTUN PANIGRAHI' and the date 'THURSDAY, AUGUST 28, 2014, 6:48 PM' are displayed. The left sidebar contains navigation links for 'Candidate Details', 'Help Desk', and 'Account'. The main form area has three input fields for 'Existing Password #', 'New Password #', and 'Confirm New Password #', each with a red '#' indicating it is mandatory. A 'Submit' button is located below the fields. A 'Password Policy' section lists seven requirements: 1. must contain at least one uppercase character (A-Z), 2. must contain at least one lowercase character (a-z), 3. must contain at least one numeric digit (0-9), 4. must contain at least one special character (e.g., @#\$%^&*+=), 5. must not contain blank space(s), 6. Password length at least 8 characters and maximum of 20, and 7. New Password must be different from previous 3 passwords used. The footer contains the copyright notice: 'COPYRIGHT © 2014 - ALL RIGHTS RESERVED. WEBSITE DESIGNED AND DEVELOPED BY NIC, BHUBANESWAR.'

Log out:

When you done with all your activities in Central Placement Cell. Use the **LOG OUT** link under Account Section in the left side menu to successfully sign out of your account.

The screenshot shows the 'Account' section in the left sidebar. It contains three links: 'Change Password', 'Log Out', and a partially visible 'Log In' link. The 'Log Out' link is underlined and highlighted in blue.