



ADVERTISEMENT

Project Director, OCTDMS-cum-Special Secretary to Govt., DoWR invites applications for empanelment and eventual engagement for the following vacancies on contractual basis as per the requirement of the Project.

Sl No	Name of the Position	Place of Posting	No. of Vacancy	Educational Qualification/Eligibility Criteria	Consolidated Remuneration
1	M & E Specialist	State Project Unit, Bhubaneswar	1	PG in Math / Economics / Statistics / Operational Research or any equivalent qualification with 5 years experience in monitoring and evaluation	₹ 35,000/- per Month
2	CBSO	District Project Unit – Cuttack, Jajpur & Mayurbhanj	3	PG in Social Work / Sociology / Anthropology / Rural Development/ Rural Management or MBA in Rural Management from recognized institute with minimum 3years experience in the development sector and having 1st Class in PG.	₹ 25,000/- per Month
3	Livelihood Coordinator	District Project Unit – Angul, Baragarh, Khurda, Mayurbhanj & Rayagada	5	Graduation in Agriculture / Fisheries Science or PG Diploma / PG in Rural Development / Rural Management / Agri-business Management with minimum 3yrs experience in Rural Livelihoods sector.	₹ 25,000/- per Month
4	Agri-Marketing Coordinator	District Project Unit – Angul	1	MBA with specialization in Agri-Marketing / Rural Management / M.Sc in Agriculture-Economist / M.Sc in Agri-Statistics with min 3yrs of experience in Agri-Marketing.	₹ 25,000/- per Month
5	DEO & OA	District Project Unit – Baragarh, Gajapati, Jharsuguda, Khurda & Mayurbhanj	5	Any Graduate with minimum 3 years of experience in secretarial practices/ Data Entry Operator and Office Assistant. Graduate with Diploma in Computer Application/ Diploma in Modern Office Management from recognized institutes/polytechnics with working experience will be preferred.	₹ 8,000/- per Month

Eligible candidates with required qualification and experience as per ToR should apply in the prescribed application format through their personal E-mail ID only to **adm@octmp.nic.in**. Submission of application any other format will not be acceptable. The details of the ToR and qualification and experience, monthly remuneration, application formats and general instructions to applicants are available in project website **www.octmp.nic.in/external/appointment.aspx** & **www.odisha.gov.in** under link advertisement.

The authority reserves the right to accept/reject any or all application without assigning any reasons there of applications will only be received through E-mail. The last date of receiving application through E-mail is 04.06.2014 upto 5pm.

Sd/-
Project Director, OCTDMS
-cum-Special Secretary to Govt., DoWR

Annex A: Terms of Reference and Scope of Services
Terms of Reference of Monitoring & Evaluation Expert, SPU
in Orissa Community Tank Management Project (OCTMP)

1. Background:

The Government of Odisha in partnership with Government of India is implementing a project to repair and rehabilitate approximately 320 minor irrigation tanks having a command area of 40 ha to 2000 Ha and covering 60508 ha across the state of Odisha with funding from World Bank over a period of five years till August 2014. Tank irrigation is one of the oldest methods of irrigation in Odisha. The Orissa Community Tank Development and Management Society (OCTDMS) have been formed under the Department of Water Resources, Government of Odisha and will implement the Odisha Community Tank Management Project (OCTMP). The project is being executed through primary and secondary institutions from the State Project Unit to the Community Level Groups with facilitation of Support Organizations.

2. Objectives of the Project:

The overarching objective of the project is for selected tank based producers to improve agricultural productivity and water users associations to manage tank systems effectively. In order to do so the underlying objectives of the project include:

Strengthening community-based institutions to assume responsibility for the tank system improvement and management: This include, inter alia, development of human resources, formation and/ or strengthening of local institutions for tank improvement and management, and developing mechanisms whereby the needs of the traditionally vulnerable stakeholders can be addressed.

Tank System Improvements: This includes physical investment in tank systems. The actual rehabilitation work required would be determined for each tank system individually with an upfront 'Tank Improvement and Management Plan' prepared in consultation with tank users prior to undertaking any investments. In general, interventions are likely to address deficiencies in feeder channels, tank bed and structures, and the water distribution and drainage systems.

Livelihoods support services for tank system users: This promotion of farmer interest groups, agricultural research and extension support through public agencies and private sector providers as appropriate, and facilitation of market linkages for agricultural producers /groups (including fisheries and livestock products).

Project Management: The objective of this component is to ensure smooth implementation of project activities, monitoring of project implementation progress and outputs/ outcomes achieved, and learning from project experience. Major activities under this component would include: (i) setting up and supporting project management units at the state and district levels, (ii) project MIS, (iii) internal monitoring, evaluation and learning, (iv) services of an external M & E agency to be engaged as consultants for the duration of the project; and (iv) information and communications support including establishment of project website and documentation of

project experience and its dissemination into the wider development community (v) Finance and Procurement.

3. Organization and Implementation Structure:

The overall responsibility for project implementation and coordination would rests with the Odisha Community Tank Development and Management Society (OCTDMS) which has been established to serve as a coordinating agency for tank rehabilitation in the state. The Governing body of the OCTDMS is chaired by the Agriculture Production Commissioner and includes representatives of various line departments and civil society. The OCTDMS would consist of a State Project Unit (SPU) and about 12 District Project Units (DPUs). All the activities of OCTMP are to be implemented at three levels: State Level, District Level and Tank Level. Both the SPU and DPUs would have six cells each a) Institution Strengthening Cell, b) Technical Cell, c) Livelihoods Cell, d) Monitoring, Evaluation Learning and Cell, e) Finance and Procurement Cell, f) Communication, Information Dissemination and Disclosure Cell.

At the State level there is a State Level Steering Committee to guide and review the activities of the OCTDMS, work on policy issues and coordination. At the district level, there is a District Level Steering Committee (DLSC) headed by the Chairman (District Collector) for reviewing the work and guiding the DPU as well as coordinating with line departments. The District Project Director of the District Project Unit is the Member Secretary of the (DLSC). At both the district and state level, OCTMP would be supported by the Line Departments. At the Tank Level, the Pani Panchayat is the nodal implementation partner and the Support Organisations would facilitate implementation processes.

4. Job description

- 🕒 Ensure the MLE process is adopted as designed for OCTMP.
- 🕒 Planning and scheduling of M & L events with state and district M & L staff.
- 🕒 Field based monitoring through regular tank visits.
- 🕒 Regular review and monitoring of pilot/operations research activities.
- 🕒 Planning, organizing and coordinating training programme on M & L in close coordination with Capacity building team member.
- 🕒 Ensure and Coordinate External M&E and MIS Agency for smooth operation of data flow across institutions like Pani Panchayat, DPU, SPU.
- 🕒 Ensure MLE framework is operationalized.
- 🕒 Ensure community based participatory monitoring and transparency at Pani Panchayat level.
- 🕒 Co-ordinate the M&E unit functions for effective implementation of MLE system.
- 🕒 Co-ordination among various components of MLE system.
- 🕒 Liaison with resources person, institutional partners and external agencies.
- 🕒 Planning for capacity building for MLE at various levels and generates a common understanding among all stakeholders on performance, outcomes etc.

- ⌚ Identification and promotion of new IT tools for community based monitoring.
- ⌚ Participation in field based monitoring.
- ⌚ Documentation of processes during regular field visits.
- ⌚ Feedback on monitoring through presentation in review meetings both at district and state level in consultation with Project Director, OCTDMS and team members.
- ⌚ Ensure collection of information; download information and use for analysis, preparation of reports.
- ⌚ He/She shall be responsible to the Project Director, Orissa Community Tank Development and Management Society and work closely with other members of the Project.
- ⌚ Any other work assigned by the Project Director from time to time.

5. Essential qualification and Work Experience:

Post Graduate degree in Statistics/Operational Research/ Economics/ Mathematics or any equivalent qualification from recognized institute/ Govt. Employee (on deputation basis should apply through Proper Channel) having minimum 5 years of working experience in progress, result and process monitoring and evaluation of development projects and ability to generate analytical reports, graphical presentations, impact/outcome monitoring using advanced project monitoring tools and techniques. Knowledge of Computer, GIS and remote sensing application would be an added advantage. Applicants having experience in Externally Aided Projects, for example – World Bank/DFID/EC/JICA etc. or Govt. Departments Program/Projects shall be preferred.

6. Skills and Attributes:

- Person with in-depth knowledge and experience in M&E processes.
- Good understanding of general issues in rural development projects.
- Excellent training, presentation, facilitation skills and drafting ability.
- Sound Knowledge of computer applications.
- Ability to monitor, analyze and document all activities.
- Willing to travel extensively in Project Districts.
- Ability to work effectively as a member of multi disciplinary team.
- Ability to work closely and effectively with Government and NGOs.

7. Remuneration:

Consolidate Rs.35,000 per month.

Annex A: Terms of Reference and Scope of Services
Terms of Reference of *Capacity Building & SO Coordinator*

1. Background:

The Government of Odisha in partnership with Government of India is implementing a project to repair and rehabilitate approximately 320 minor irrigation tanks having a command area of 40 ha to 2000 Ha and covering 60,000 ha across the state of Odisha with funding from World Bank over a period of five years till August 2014. Tank irrigation is one of the oldest methods of irrigation in Odisha. The Odisha Community Tank Development and Management Society (OCTDMS) have been formed under the Department of Water Resources, Government of Odisha and will implement the Odisha Community Tank Management Project (OCTMP). The project is being executed through primary and secondary institutions from the State Project Unit to the Community Level Groups with facilitation of Support Organizations.

2. Objectives of the Project:

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Strengthening community-based institutions to assume responsibility for the tank system improvement and management: This include, inter alia, development of human resources, formation and/ or strengthening of local institutions for tank improvement and management, and developing mechanisms whereby the needs of the traditionally vulnerable stakeholders can be addressed.

Tank System Improvements: This includes physical investment in tank systems. The actual rehabilitation work required would be determined for each tank system individually with an upfront ‘Tank Improvement and Management Plan’ prepared in consultation with tank users prior to undertaking any investments. In general, interventions are likely to address deficiencies in feeder channels, tank bed and structures, and the water distribution and drainage systems.

Livelihoods support services for tank system users: This promotion of farmer interest groups, agricultural research and extension support through public agencies and private sector providers as appropriate, and facilitation of market linkages for agricultural producers /groups (including fisheries and livestock products).

Project Management: The objective of this component is to ensure smooth implementation of project activities, monitoring of project implementation progress and outputs/ outcomes achieved, and learning from project experience. Major activities under this component would include: (i) setting up and supporting project management units at the state and district levels, (ii) project MIS, (iii) internal monitoring, evaluation and learning, (iv) services of an external M & E agency to be engaged as consultants for the

duration of the project; and (iv) information and communications support including establishment of project website and documentation of project experience and its dissemination into the wider development community (v) Finance and Procurement.

3. Organization and Implementation Structure:

The overall responsibility for project implementation and coordination would rest with the Odisha Community Tank Development and Management Society (OCTDMS) which has been established to serve as a coordinating agency for tank rehabilitation in the state. The Governing body of the OCTDMS is chaired by the Agriculture Production Commissioner and includes representatives of various line departments and civil society. The OCTDMS would consist of a State Project Unit (SPU) and about 12 District Project Units (DPUs). All the activities of OCTMP are to be implemented at three levels: State Level, District Level and Tank Level. Both the SPU and DPUs would have six cells each

a) Institution Strengthening Cell, b) Technical Cell, c) Livelihoods Cell, d) Monitoring, Evaluation Learning and Cell, e) Finance and Procurement Cell, f) Communication, Information Dissemination and Disclosure Cell.

At the State level there is a State Level Steering Committee to guide and review the activities of the OCTDMS, work on policy issues and coordination. At the district level, there is a District Level Steering Committee (DLSC) headed by the Chairman (District Collector) for reviewing the work and guiding the DPU as well as coordinating with line departments. The District Project Director of the District Project Unit is the Member Secretary of the (DLSC). At both the district and state level, OCTMP would be supported by the Line Departments. At the Tank Level, the Pani Panchayat is the nodal implementation partner and the Support Organizations would facilitate implementation processes.

4. Job Description:

- ⌚ She / He will plan, implement and monitor all institutional strengthening and capacity building activities at district level.
- ⌚ She / He will be responsible for the support and co-ordination of the implementation of Tank Improvement and Management Plan.
- ⌚ She / He will develop and implement capacity building plan for Pani Panchayats, other Community Based Organizations, Cluster Team and Community Resource Persons.
- ⌚ She / He will facilitate formation / reconstitution of Pani Panchayat in the district.
- ⌚ She / He will conduct all trainings programmes, exposure visits, workshops , seminars , exhibitions and communication activities at district / tank level with of support of cluster team.
- ⌚ She / He will ensure release of infrastructure support to Pani Panchayats.
- ⌚ She / He will develop the Annual Action Plan and Budget of institutional strengthening and capacity building activities of the district.
- ⌚ She / He will monitor the physical and financial targets of Institutional Strengthening Unit to ensure timely achievement of the same.

- ⌚ She / He will co-ordinate and monitor the training and handholding support activities on financial management of Pani Panchayats undertaken by Account Support Organization.
- ⌚ She / He will monitor the activities of Institutional Strengthening Organizer, Social Organizer and Community Resource Persons.
- ⌚ Any other responsibility assigned by the Project Director / District Project Director and Institutional Strengthening Unit of the State Level.

5. Essential Qualifications & Work Experience:

PG in Social Work/ Sociology /Anthropology / Rural Development / Rural Management or MBA in Rural Management from recognized institute with first 1st Class in post graduation and minimum 3 years experience in social development sector. Applicants having experience in Externally Aided Projects, for example – World Bank/DFID/EC/JICA etc. or Govt. Departments Programmes/Projects shall be preferred.

6. Skills and Attributes:

- ⌚ Excellent understanding of rural, social and tribal development, livelihoods, gender and equity.
- ⌚ Experience in managing teams and units.
- ⌚ Experience in participatory rural appraisal, community mobilization and planning.
- ⌚ Excellent training, capacity building and presentation skills.
- ⌚ Ability to monitor, evaluate and analyze the activities.
- ⌚ Ability to work effectively in a multidisciplinary team.
- ⌚ Willing to travel extensively in the project districts
- ⌚ Ability to work closely with Government and Support organizations.
- ⌚ Excellent documentation and report writing skills.

7. Remuneration:

Consolidate **Rs. 25,000** per month.

Annex A: Terms of Reference and Scope of Services

Terms of Reference of Livelihoods Coordinator

8. Background:

The Government of Orissa in partnership with Government of India is implementing a project to repair and rehabilitate approximately 320 minor irrigation tanks having a command area of 40 ha to 2000 Ha and covering 60508 ha across the state of Orissa with funding from World Bank over a period of five years till July 2014. Tank irrigation is one of the oldest methods of irrigation in Orissa. The Orissa Community Tank Development and Management Society (OCTDMS) have been formed under the Department of Water Resources, Government of Orissa and will implement the Orissa Community Tank Management Project (OCTMP). The project is being executed through primary and secondary institutions from the State Project Unit to the Community Level Groups with facilitation of Support Organizations.

9. Objectives of the Project:

The overarching objective of the project is for selected tank based producers to improve agricultural productivity and water users associations to manage tank systems effectively. In order to do so the underlying objectives of the project include:

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Livelihoods support services for tank system users: This promotion of farmer interest groups, agricultural research and extension support through public agencies and private sector providers as appropriate, and facilitation of market linkages for agricultural producers /groups (including fisheries and livestock products).

Project Management: The objective of this component is to ensure smooth implementation of project activities, monitoring of project implementation progress and outputs/ outcomes achieved, and learning from project experience. Major activities under this component would include: (i) setting up and supporting project management units at the state and district levels, (ii) project MIS, (iii) internal monitoring, evaluation and

learning, (iv) services of an external M & E agency to be engaged as consultants for the duration of the project; and (iv) information and communications support including establishment of project website and documentation of project experience and its dissemination into the wider development community (v) Finance and Procurement.

10. Organization and Implementation Structure:

The overall responsibility for project implementation and coordination would rest with the Orissa Community Tank Development and Management Society (OCTDMS) which has been established to serve as a coordinating agency for tank rehabilitation in the state. The Governing body of the OCTDMS is chaired by the Agriculture Production Commissioner and includes representatives of various line departments and civil society. The OCTDMS would consist of a State Project Unit (SPU) and about 12 District Project Units (DPUs). All the activities of OCTMP are to be implemented at three levels: State Level, District Level and Tank Level. Both the SPU and DPUs would have six cells each

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b) Institution Strengthening Cell, b) Technical Cell, c) Livelihoods Cell, d) Monitoring, Evaluation Learning and Cell, e) Finance and Procurement Cell, f) Communication, Information Dissemination and Disclosure Cell.

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11. Job Description:

- ⌚ Identification of resource person/ agencies in the district
- ⌚ Liaison with SO, resource person and SPU
- ⌚ Consolidation of the ALDP/TDP at district level.
- ⌚ Planning the project activities in the district as per ALDP/TDP
- ⌚ Coordinating the trainers/ training agencies for effectively organizing training and demonstrations
- ⌚ Supervision of the demonstrations and trainers
- ⌚ Coordinating the exposure visits of farmers and line department officials
- ⌚ Liaison and dovetail line department activities in the tank area.
- ⌚ Maintain tank-wise baseline data of different activities and timely update

- ⌚ Organizing district level training and workshop
- ⌚ Reimburse the incremental operating cost i.e. POL, consumables, hiring of vehicle and other logistics of line departments.
- ⌚ Any other responsibility assigned by the DPD/SPU LU/Project Director.

12. Essential Qualifications & Work Experience:

Graduation in Agriculture/Fisheries Science or PG Diploma/PG in Rural Development/Rural Management/Agri-business Management with minimum 3yrs experience in Rural Livelihoods sector. Applicants having experience in Externally Aided Projects, for example – World Bank/DFID/EC/JICA etc. or Govt. Departments Programmes/Projects shall be preferred.

13. Skills and Attributes:

- ⌚ Person with in-depth knowledge and experience in on farm & off-farm livelihood.
- ⌚ Excellent understanding of general issues in rural development.
- ⌚ Good communication skill.
- ⌚ Knowledge of computer applications, MS word, Excel and internet.
- ⌚ Ability to work effectively as a member of multi disciplinary teams.
- ⌚ Ability to work closely and effectively with Government and NGOs.

14. Remuneration:

Consolidate Rs. 25000 per month.

Terms of Reference and Scope of Services

Terms of Reference of Agri-Marketing Coordinator (DPU)

15. Background:

The Government of Odisha in partnership with Government of India is implementing a project to repair and rehabilitate approximately 320 minor irrigation tanks having a command area of 40 ha to 2000 Ha and covering 60,000 ha across the state of Odisha with funding from World Bank over a period of five years till August 2014. Tank irrigation is one of the oldest methods of irrigation in Odisha. The Odisha Community Tank Development and Management Society (OCTDMS) have been formed under the Department of Water Resources, Government of Odisha and will implement the Odisha Community Tank Management Project (OCTMP). The project is being executed through primary and secondary institutions from the State Project Unit to the Community Level Groups with facilitation of Support Organizations.

16. Objectives of the Project:

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Livelihoods support services for tank system users: This promotion of farmer interest groups, agricultural research and extension support through public agencies and private sector providers as appropriate, and facilitation of market linkages for agricultural producers /groups (including fisheries and livestock products).

Project Management: The objective of this component is to ensure smooth implementation of project activities, monitoring of project implementation progress and outputs/ outcomes achieved, and learning from project experience. Major activities under this component would include: (i) setting up and supporting project management units at the state and district levels, (ii) project MIS, (iii) internal monitoring, evaluation and

learning, (iv) services of an external M & E agency to be engaged as consultants for the duration of the project; and (iv) information and communications support including establishment of project website and documentation of project experience and its dissemination into the wider development community (v) Finance and Procurement.

17. Organization and Implementation Structure:

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e) Institution Strengthening Cell, b) Technical Cell, c) Livelihoods Cell, d) Monitoring, Evaluation Learning and Cell, e) Finance and Procurement Cell, f) Communication, Information Dissemination and Disclosure Cell.

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18. Job Description:

- ⌚ He/ She will be responsible for the implementation of the Coordinating Agri-Marketing activities
- ⌚ He/ She will be responsible for ensuring the deliverance of Marketing Linkages with business units
- ⌚ He/ She will be responsible for ensuring Product value addition
- ⌚ Ensure Coordinating with respective nodal units
- ⌚ Ensure Support to Support Organization and Pani Panchayats
- ⌚ Visit the field for at least 15 days a month for monitoring the project work.
- ⌚ Monitor physical, qualitative and financial aspects of the above.
- ⌚ Ensure that data is received at the District project Unit from the SOs & PPs for

all the activities mentioned above and is collated at the district level.

- ⌚ He/ She will be responsible to the concerned DPD, AMC, (SPU), Livelihood Unit Head of State Project Unit.
- ⌚ He/She will take up any other work so desired by the concerned DPD, AMC and Livelihood Unit Head of SPU from time to time.

19. Essential Qualifications:

- ⌚ MBA with specialization in Agri-Marketing/Rural Management/M.Sc Agriculture Economist/Msc Agri-statistics from institute of Repute.

20. Work Experience:

- ⌚ Minimum 3 years post qualification experience in Agriculture input/output sector.

21. Skills and Attributes:

- ⌚ Excellent understanding of rural, social and tribal development, livelihoods, gender and equity.
- ⌚ Experience in participatory rural marketing and its dynamics, community mobilization and planning in marketing functions.
- ⌚ Excellent Agri-marketing skill, knowledge of commodity marketing, capacity building and presentation skills.
- ⌚ Ability to monitor, evaluate and analyze the activities.
- ⌚ Ability to work effectively in a multidisciplinary team Willing to travel extensively in the project districts
- ⌚ Ability to work closely with Government and Support Organizations. Excellent documentation and report writing skills.

22. Remuneration:

Consolidated `25,000 per month.

Annex A: Terms of Reference and Scope of Services

Terms of Reference of *Data Entry Operator & Office Assistant, DPU* in Orissa Community Tank Management Project (OCTMP)

4. **Background:**

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Minor irrigation tanks having a command area of 40 ha to 2000 Ha and covering 60508 ha across the state of Orissa with funding from World Bank over a period of five years till August 2014. Tank irrigation is one of the oldest methods of irrigation in Orissa. The Orissa Community Tank Development and Management Society (OCTDMS) have been formed under the Department of Water Resources, Government of Orissa and will implement the Orissa Community Tank Management Project (OCTMP). The project is being executed through primary and secondary institutions from the State Project Unit to the Community Level Groups with facilitation of Support Organizations.

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7. Job Description:

He / She will be responsible for

- ⌚ Generating & Maintaining files & records for the Project Unit & Project Staff
- ⌚ Collecting data and feeding the same into the computer
- ⌚ Generating information/report on project components for the physical & financial decision making
- ⌚ Maintaining information in MIS system
- ⌚ Assisting project officials for secretarial works
- ⌚ Any other responsibility assigned by the PD/SPU.

8. Essential Qualifications & Work Experience:

Any Graduate with PG Diploma in Computer Application & minimum 3 years of experience in secretarial practices/ Data Entry Operator and Office Assistant. Applicants having experience in Externally Aided Projects, for example – World Bank/ DFID/EC/JICA etc. or Govt. Departments Programmes/ Projects shall be preferred.

9. Skills and Attributes:

- ⌚ Proficiency in MS Office (MS Word, MS Power point, MS Excel, MS Access)
- ⌚ Database Management, MIS
- ⌚ Knowledge of Oriya Typing
- ⌚ Maintenance of office files & records
- ⌚ Report generation
- ⌚ Ability to work effectively in a multidisciplinary team.
- ⌚ Ability to work closely with Government and Support organizations. Excellent documentation and report writing skills.

10. Remuneration:

Consolidate Rs. 8,000 per month

APPLICATION FORM

POST APPLIED FOR: _____

PERSONAL E. MAIL ID:

1. Name (In full Block letters) _____

2. Fathers Name (In full Block letters) _____

3. Address:

a) Present:

b) Permanent:

c) Present place of posting(if any):

4. Date of birth (as per High School - 10th certificate) :

5. Marital Status:

6. Contact no. (Mobile/Landline):

7. Educational Qualifications:

Examination	Specify the Qualification	Recognized Institution/ Universities	Year of Passing	Division	% of marks
H.S.C.					
Graduation	BA/B.Sc etc.				
Post Graduation	MBA/M.Sc etc.				
Others (Diploma)					

8. History of Employment with details of working experiences:

Organization	Designation	Working experience relevant to the post applied for #	
		Types of responsibility \$	Duration

The candidates may attach separate sheets for additional information/ Experience if any in Tally.

\$Type of responsibility- Implementation, Managerial, Co-ordination etc.

9. Computer literacy (Provide details of computer skills, experiences & qualifications)

10. Medical history (Give details of physical/mental disabilities & serious ailments if any)

11. Willingness to serve & travel in backward districts of Orissa (Yes/No):

12. Languages known: (Use ☒ mark)

Languages	Read	Write	Speak
Odia			
English			
Hindi			
Others			

13. Brief write-up you are suitable for the post applied by you.
(Should be specific)

14. Reference of two persons to whom you have reported professionally in recent past **with mobile numbers.**

(i)

(ii)

Signature of the

Applicant

Date:

Place: